

## Guidance on Equivalence, Recognition and Transfer of Canoeing Ireland (CI) Instructor Qualifications to British Canoe Union (BCU) Coaching Awards.

This document outlines;

- Guidance on equivalence of awards for employers, clubs and coaches

It also outlines the process by which a member of Canoeing Ireland can apply for:

- Recognition of CI Instructor Qualifications by BCU
- How to become a provider of BCU star awards
- How to transfer into the BCU coaching awards

### Guidance on equivalence of CI Instructor Qualifications to BCU Coaching Awards for Employers, Clubs and Coaches.

Before deploying a CI instructor, ensure that they have the following documentation;

- In date membership of CI
- Current first aid
- Child protection training
- A current and up to date CI Instructor
- Access NI, DBS or Garda clearance if applicable

Equivalence between CI Instructor qualifications and BCU Coaching awards **only** exist for the qualifications listed below.

Canoeing Ireland Qualification	Equivalent BCU recognised operational area
Level 1 Skills	1 Star Award
Level 2 Skills in Canoe and Kayak	2 Star Award
Level 3 skills	3 Star Award
Level 1 Instructor	BCU UKCC Level 1 Coach
Level 2 Instructor	BCU Level 2 Coach Award (Old Scheme)
Level 2 Instructor both Canoe and Kayak	BCU UKCC Level 2 Coach
Level 3 Instructor	BCU UKCC Level 2 Coach with a 4 Star Leader Award or BCU UKCC Level 2 Coach with Moderate Water Endorsement or BCU UKCC Level 3 Coach or BCU Level 3 Coach Award (Old Scheme)
Level 4 Instructor	BCU UKCC Level 2 or UKCC Level 3 Coach

	with Advanced Water Endorsement or BCU Level 3 Coach Award (Old Scheme) with 5 Star Leader Award
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Note however that CI Instructors must operate under the guidelines of the equivalent BCU Coaching award with regard to remit and ratios. This can be found in the BCU terms of reference and the environmental definitions documents.

This equivalence specifically **does not** allow CI Instructors to deliver BCU star award training or assessment courses or issue BCU star award certificates.

### **Recognition of CI Instructor Qualifications by BCU and how to become a provider of BCU star awards.**

Canoeing Ireland Instructors can have their CI Instructor Qualifications recognised by the British Canoe Union. This will be recognition of area of work rather than direct equivalence of coaching qualifications.

CI Instructors looking for recognition of BCU Coaching Awards must be current and registered Instructors under the CI scheme. In order for the recognition process to be completed CI Instructors must submit the following.

- BCU Home Nation membership
- Copy of CI Instructor Certificate
- A recent letter from CI stating currency of Instructor Award
- Copy of a valid first aid certificate recognised by BCU Home Nation
- Evidence of Child Protection Training

This recognition will allow registered CI Instructors to operate on a voluntary or commercial basis with their original CI Instructor Awards across BCU Home Nations. Note however that CI Instructors must operate under the guidelines of the equivalent BCU Coaching Award with regard to remit and ratios. This can be found in the BCU terms of reference and environmental definitions documents available from BCU Home Nation websites.

Equivalence between CI Instructor qualifications and BCU Coaching awards only exist for the qualifications listed above.

Recognised CI Instructors must maintain annual membership with BCU Home Nation in order for the recognition to remain current. Recognised and registered CI Instructors will be allowed to operate under BCU Home Nation membership and insurance.

Recognition of CI Instructor qualifications are valid for 3 years, a new application for recognition must be submitted after 3 years.

This recognition specifically **does not** allow CI Instructors to deliver BCU star award training or assessment courses or issue BCU star award certificates.

CI Instructors who have successfully completed the recognition process can apply for registration to train and assess BCU 1, 2 and 3 star awards. This is limited to BCU 1- 3 star awards only. To be able to deliver any other BCU awards you must transfer in the BCU coaching scheme and complete the appropriate provider requirements for each award.

Recognised CI instructors wishing to train or assess BCU star awards must

- Apply to BCU Home Nation for registration
- Hold the appropriate pre requisite awards (see pre requisites below)
- Follow the log book process
- Request and complete an assessed delivery

#### **Pre Requisites**

- To deliver BCU 1 Star you need to hold the equivalent of BCU Level 1 Coach
- To deliver BCU 2 star you need to hold the equivalent BCU Level 2 Coach in Canoe and Kayak
- To deliver BCU 3 star awards you need to hold one of the following - BCU Level 2 Coach with Moderate Water Endorsement, BCU Level 3 Coach or BCU UKCC Level 3 Coach. The coaching qualification must be in the relevant discipline.

*Please see BCU Becoming a Star Award Provider document for further details.*

CI Instructors who have completed the above must maintain annual membership with BCU home nation in order for their registration to remain current. The applicant must also keep their recognition of CI Instructor Qualifications current, by renewing their application every 3 years. It is strongly recommended that individuals who are registered to train and assess BCU star awards for more than 3 years apply to transfer into BCU coaching awards.

#### **How to transfer into the BCU coaching awards**

A Canoeing Ireland instructor can enter the BCU transfer scheme through the same route as an old scheme BCU coach. When you have entered this scheme as an old scheme BCU coach you then must complete a suitable transfer option to BCU/ UKCC awards. Details of transfer options can be found on BCU home nation websites.

**Transfer routes for BCU old scheme**

<b>Canoeing Ireland Instructor Qualifications</b>	<b>BCU Old Scheme Coaching Award</b>
Level 2 Instructor <b>With</b> Canoe and kayak level 3 skills certificate.	BCU Level 2 coach (Old scheme)
Level 3 Instructor	BCU level 3 coach (Old scheme)

If candidates need more information on transfer option or on their equivalence please contact your Home Nation.