

Role of the SCA Regional Coaching Officer

Elected by: Regional Coaching Panel

Reports to: Coaching Committee Chair

Skills / Qualifications Required

Nominees are required to

- Hold a BCU coaching award, ideally a BCU Level 3 Coaching Award or a BCU UKCC L2 plus Moderate Water Endorsement
- Hold current SCA Full membership
- Be 'Updated' (have valid coach update status)
- Be 18 years old or over

Appointment Duration

- Each RCO appointment is for a period of 3 years after which a nomination process will take place, carried out by the SCA office. If there is more than one nomination, an election will take place.

Responsibilities

- To communicate with members of the Coaching Scheme in the region, support them in their work, keep them informed of any developments or changes.
- Deal with enquiries, questions or complaints from panel members (subject to BCU/SCA policy). In the event of it not being possible to deal with particular questions or problems, the RCO brings the matter to the attention of the Committee or SCA coaching staff.
- To co-ordinate the provision of Coach Update and support the provision of Coach Education opportunities within their region liaising with the SCA Coach Education and Development Manager and local providers.
- To hold regular Coaching Panel meetings, min of 1 per year and prepare appropriate paperwork (e.g. agenda/minutes)
- To create a regional annual coaching plan, identifying the coaching needs of the region and contributing to the development of a regional calendar of courses that meets the needs of paddlers and coaches
- To report regularly to the Coaching Committee on all aspects relating to the provision of coaching in his/her region. Committee meetings are held approx 4 times a year at a convenient central location. He/she submits a short written report on their recent activity, successes and challenges in their RCO role prior to each meeting.
- To represent the Region at SCA Coaching Committee meetings and to contribute to the work of the SCA Coaching Committee
- Where necessary, the RCO may recruit Local Coaching Officers (LCO) to assist in the organisation of coaching within identified parts of the region and/or in specific disciplines. The RCO should maintain regular contact with LCO's and with the members of the coaching panel within their region.
- To support the development of clubs in the area
- To maintain contact with other disciplines of the sport in their region and where possible organise joint activities to promote the activity of paddlesport.
- To regularly assess the needs of coaches and of the paddling fraternity in the region and organise appropriate courses, in conjunction registered assessors, to meet that need.
- On occasions the RCO may be co-opted on to a committee working party to advise or develop specific aspects of the service.
- Promote the benefits of coaching and SCA membership.
- Any other activities / initiatives in support of the general development of Coaching and the SCA.
- To make a clear distinction between their work as RCO and any other voluntary or paid paddlesport roles they may have

Role of the SCA Local Coaching Officer

Appointed by: Regional Coaching Officer

Reports to: Regional Coaching Officer

LCOs may be appointed by RCOs to operate on a geographical basis or discipline basis, depending on the needs of the region.

Skills / Qualifications Required

- Hold any BCU Coaching award
- Hold current Full SCA membership
- Be 'Updated' (have valid coach update status)

Appointment duration

- LCO appointments are valid for 1 year and are confirmed following the SCA AGM.

Responsibilities

The specific responsibilities will depend on whether the appointment is geographical or discipline based.

- To assist in the organisation of coaching within identified parts of the region and/or in specific disciplines for the successful working of the Coaching Panel.
- LCO's should be able to handle all routine enquiries for help or information from those involved in the sport in their locality and/or their discipline. No special knowledge is expected for this, just real life experience of being a coach and sharing that knowledge and experience. Interaction with the RCO, other LCO's and other coaches will increase this knowledge.
- Attend Coaching Panel meetings, where possible
- The LCO should endeavour to establish personal contact with active coaches and representatives of other canoeing interests in their locality and if deemed necessary, to hold simple meetings to discuss common problems and to develop joint initiatives and feed back issues to the RCO. Where possible clubs and groups should be encouraged to set up their own coaching programmes with the support of the LCO \ RCO. It is understood it is not realistic for LCO's to contact all SCA members and coaches in their area, contact and interaction with the active coaches is highly encouraged..
- The LCO should seek to establish links with any organisation involved with canoeing in their area, for example, local youth groups, canoe clubs, education authority centres, scouts and cadet troops as well as commercial centres. Regular updates on activity in the area/discipline, who is doing what and any specific needs, issues or problems being encouraged by such groups will be appreciated by the RCO and the coaching committee. The LCO is not expected to spend their time providing free coaching for these groups; if they wish to offer free support for specific activities however, then that would be encouraged and seen as beneficial the their area.
- The LCO should aim to keep him or herself informed as to what facilities are available eg. swimming pools, outdoor centres, equipment resources, qualified or specialist coaching personnel etc. as well as what grant opportunities within and out-with the SCA are available to clubs and coaches.
- The LCO should keep the RCO informed of the requirements of coaches and clubs and through the RCO advise the Coaching Committee as to the needs and to the opinions of "grass roots" paddlers. This is the key task of the LCO and regular contact with the RCO is encouraged.
- The LCO may be required to deputise for the RCO at Coaching Committee meetings and/or preparing the RCO report or on any occasion where the interests of canoeing in the region need to be represented. On such an occasion the RCO will provide the RCO report and necessary information. If this is not possible then the RCO will send in a report to the meeting in the case of RCO / LCO absence
- To make a clear distinction between their work as LCO and any other voluntary or paid paddlesport roles they may have