

Club Coach Support Programme Club Application Form

This programme is for clubs to apply for funding to support club volunteers to gain Foundation Safety and Rescue Training or 3 star award as prerequisites for BCU UKCC coaching awards. An offer of funding may be up to 50% (subject to maximum of £87.50/day). Clubs can seek funding from other sources and contribute their own funds to the remainder of the course cost. In order to apply, clubs must submit this application form to the SCA in advance of the course and will be required to complete a Club Profile questionnaire (via SCA Self Service) prior to funding being released. All individuals will also be required to complete a profile via SCA Self Service to assist with the monitoring of the funding.

Club Name:	
Contact Name for this application:	
SCA Number:	
Email Address:	
Course(s) required:	<input type="checkbox"/> FSRT <input type="checkbox"/> 3 star Discipline:
Estimate of course cost (if available) (e.g. quote from Course Provider).	
Anticipated Candidate Contribution (per person)	
Anticipated Club Contribution	
Number of candidates (estimated)	
Has your club applied to, or intends to apply to other sources such as local authorities, local sports council, Awards for All etc for funding towards this award? Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, provide details overleaf)	
Supporting Statement (to be completed by Club official on behalf of the club) Please describe the need for this training and what impact this funding subsidy will have on your club:	

Declaration

I confirm the above information is true and accurate and completed on behalf of the club listed above. I agree to the conditions listed below.

Signature : Date:

Name : Position :
(when submitted electronically, please insert your name and date)

Please send completed forms to coaching@canoecotland.org or Scottish Canoe Association, Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ.



How information about you will be used

Personal information which you supply to the SCA will be used to may to administer and manage your scholarship application, to contact you to advise you of coaching opportunities, to ensure compliance and prevent misrepresentation in relation to the coaching scheme and for statistical analysis.

Sharing Information

We may also pass your personal information to **sportscotland** for monitoring purposes.

We will also share aggregated and anonymised coaching and scholarship information with certain other organisations, which include **sportscotland**, the Scottish Government and Sports Coach UK for the purposes of supporting sports and policy development. This information will not identify you specifically.

Electronic Marketing

We would also like to send you information about SCA activities, events, tournaments and competitions as well as those of selected third parties (including SCA Affiliated Clubs and our partner organisations) by e-mail. If you **agree** to being contacted in this way, please tick the appropriate boxes. E-mail

How to contact us

For further information on how your information is used, how we maintain the secrecy of your information, and your rights to access information we hold on you, please write to us at SCA, Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ.

By signing this form you agree that the SCA may use and disclose your information for the purposes described above.

Application Process

1. Clubs apply on the application form, endorsed by club committee, evidencing the need for the funding and the benefits the money will bring. Applications should include details of the individuals who will attend the course (SCA membership numbers and names), and a breakdown of the financials – club contribution, candidate contribution, other contribution.
2. Clubs provide an estimate of the cost, having obtained a quote from at least one suitable provider.
3. Applications are compiled by the SCA at the deadline and checked against criteria and the outcome notified to the club shortly afterwards.
4. Clubs can submit multiple applications at same time.
5. There are no deadlines for applications and they will be considered on a first come first served basis.

Eligibility Criteria

1. All candidates must be current SCA Full or Junior members at the time of the course.
2. The Club must be affiliated to the SCA at the time of applying and remain affiliated until at least the last day of the course.
3. Candidates must be attending a course taking place in Scotland and delivered by an SCA registered Tutor/Assessor.

Conditions:

1. Candidates must complete a Paddling and Coach Profile via SCA Self Service prior to the time of the claim.
2. Funding does not cover the cost of SCA membership or Travel & Subsistence.
3. The allocation of funding is determined by the SCA, and their decision is final.
4. Candidates are required to complete an equity profile; via SCA Self Service.
4. Claims must be made within 60 days of course completion
5. Payment will only be released following completion of the award elements and submission of valid receipts (photocopies are acceptable), and the completed course schedule is received from the course provider.
6. Until an offer of funding is made in writing, no guarantees of funding can be made.