

BCU UKCC Scholarship Claim Form Level 1



This form is used to claim course fees for BCU UKCC awards for candidates holding a **sportscotland** UKCC scholarship. This form may only be completed by candidates holding a scholarship offer letter from **sportscotland**.

| | | | |
|--|--------------------------------------|-------------|--|
| Name | | | |
| SCA Membership Number | | | |
| Email Address | | | |
| Are you receiving, or intend to receive ILA Scotland funding towards this award, tick here <input type="checkbox"/> | | | |
| Are you receiving, or intend to receive any funding from other sources such as local authorities, local sports council, awards for all etc? <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, provide Details | | | |
| | Complete | Dates | Course Cost |
| Level 1 Training and Assessment | <input type="checkbox"/> | | |
| Was this course residential? | <input type="checkbox"/> Residential | | <input type="checkbox"/> Non Residential |
| I would like to receive payment by: Cheque <input type="checkbox"/> Bank Transfer <input type="checkbox"/> | | | |
| Bank Details for payment : Sort Code: | | Account No. | |

Candidate Signature and declaration

I confirm I hold a have completed the BCU UKCC Level 1 award and have made payment to the course provider. I have detailed above any additional funding I am received towards this course and understand that any misinformation will result in my claim being rejected. I commit to delivering coaching for at least 24 sessions in the 12 months following qualification. I agree to the scholarship terms and conditions available from www.canoescotland.org.

Signature : Date:

Employer/ Deployer Declaration

I confirm the above candidate is currently deployed (paid or unpaid) by the organisation listed above and will continue to be deployed following qualification for at least the minimum of 24 sessions in the 12 month period following qualification. I endorse this application for funding.

Signature : Date:

Name : Position :

**Please send completed claim form along with proof of payment and a copy of the sportscotland scholarship letter to the SCA Office:
Scottish Canoe Association, Caledonia House, 1 Redheughs Rigg, South Gyle,
Edinburgh, EH12 9DQ**

**All candidates must complete a Coach Profile at the time of claiming:
www.surveymonkey.com/s/UKCC-Scholarship-Coach-Profile and update Equity details
in SCA Self Service (www.canoescotland.org and click 'Self Service')**



How information about you will be used

Personal information which you supply to the SCA will be used to may to administer and manage your scholarship application, to contact you to advise you of coaching opportunities, to ensure compliance and prevent misrepresentation in relation to the coaching scheme and for statistical analysis.

Sharing Information

We may also pass your personal information to **sportscotland** for monitoring purposes.

We will also share aggregated and anonymised coaching and scholarship information with certain other organisations, which include **sportscotland**, the Scottish Government and Sports Coach UK for the purposes of supporting sports and policy development. This information will not identify you specifically.

Electronic Marketing

We would also like to send you information about SCA activities, events, tournaments and competitions as well as those of selected third parties (including SCA Affiliated Clubs and our partner organisations) by e-mail and SMS. If you **agree** to being contacted in this way, please tick the appropriate boxes. E-mail SMS

How to contact us

For further information on how your information is used, how we maintain the secrecy of your information, and your rights to access information we hold on you, please write to us at SCA, Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ.

By signing this form you agree that the SCA may use and disclose your information for the purposes described above.