

ADVICE TO SPRINT LEAGUE ORGANISERS

Prior to the event: Things to organise	<ul style="list-style-type: none"> • Check availability of venue • Confirm booking of venue • Turn buoys (if required) • Safety cover • Risk assessment • Access to the water & car parking • Notify other known water users • Officials – timekeepers, starter etc • Identify First Aider • Prizes (if applicable; perhaps you can get sponsorship) • NOTE: This list is not exhaustive - there may be other requirements specific to local venues. Please check with local club/prior organisers
Preferably at the start of the season (April) and no later than 4 weeks prior to your event:	<ul style="list-style-type: none"> • Send event details to the SCA Sprint Events Co-ordinator (mhckayaking@aol.com) copied to the SCA Sprint Webmaster (derek.marshall22@btinternet.com) for publication on SCA website. Include: venue, pre-entry requirements, start time, safety measures, contact information for organiser and any other relevant information. Entry forms may also be circulated with the regatta details to encourage entries to be made prior to the day of the regatta • Personalised distribution (hand outs) of information is also worthwhile
Prior to the event: Things to do	<ul style="list-style-type: none"> • Check with Sprint Events Co-ordinator regarding “Organiser’s Box” with stop watches and race numbers • Down load the Regatta Results Sheet Template and print off the “paddlers list” with personal numbers for issuing numbers • Use the “paddlers list” as the basis for creating your Regatta Entry Form and personalise it for your regatta. If you need help, contact the Sprint Events Co-ordinator • Download the SCA day membership form to be completed by all paddlers who are not SCA members
After the event: Within 5 days	<ul style="list-style-type: none"> • Email the Regatta Results Sheet to the Sprint Events Co-ordinator on the standard results sheet template (as above - download from the SCA website or from the events co-ordinator) within 5 days of the event • Results should be copied to the Sprint Webmaster for uploading on to the SCA website
After the event: Within 4 weeks	<ul style="list-style-type: none"> • Send the Financial Return Sheet and a cheque for the full amount of the entry fees, along with the Regatta Entry Form to the Sprint Committee Treasurer, (cheques made payable to the “Scottish Canoe Association”) within 4 weeks of the event • The race organiser will then receive (from the SCA Office) a cheque for the value of the entry fees minus the race levies • Alternatively the monies can be paid electronically directly into the SCA account (details on the Financial Return Sheet) with the Return sheet sent to both the SCA office and Sprint Committee Treasurer

Scottish Sprint Racing League Events 2014

The events which will count for Racing League points in 2014 are listed below

	Linlithgow	Kinghorn July & August	Scottish Championships
Under 8 (lightning)	100m, 200m, 500m	100m, 200m, 500m	
Under 10 (lightning)	200m, 500m, 1000m	200m, 500m, 1000m	200m, 500m
Under 12 (lightning)	200m, 500m, 1000m	200m, 500m, 1000m	200m, 500m, 1000m
Under 14, 16, 18 (K1)	200m, 500m, 1000m	200m, 500m, 1000m	200m, 500m, 1000m
Senior, Veteran, Master (K1)	200m, 500m, 1000m	200m, 500m, 1000m	200m, 500m, 1000m

Regatta organisers should include all the Lightning and K1 races as listed above for each venue. Regatta organisers may include K2 events, 3km, 6km & 10km races and fun events if they wish.

Sprint League Points

Points will be awarded for each age group in descending order starting at 20 (i.e. 20,19,18,17...1,1,1..) and all competitors will score at least one point. The committee will award trophies for those at the top of the league after the four regattas. The calculation of points is done by the Sprint Events Co-ordinator and verified by the Sprint Technical Committee.

1. RACING RULES

All Sprint League events appearing in the Scottish Canoe Association calendar must be run in accordance with the SCA Sprint Racing Rules of Competition. International Canoe Federation rules covering conduct during the event must be observed.

2. CLASSES

For all events the classes are as follows:

Boys / Girls	Under 8 on 1 st January in year of competition
Boys / Girls	Under 10 on 1 st January in year of competition
Boys / Girls	Under 12 on 1 st January in year of competition
Boys / Girls	Under 14 on 1 st January in year of competition
Boys / Girls	Under 16 on 1 st January in year of competition
Junior Men / Ladies	Under 18 on 1 st January in year of competition
Senior Men / Ladies	18 or over on 1 st January in year of competition
Veteran Men / Ladies	34 or over on 1 st January in year of competition
Masters Men / Ladies	44 or over on 1 st January in year of competition

3. NUMBERS

Competitors should be issued with a personal number which will identify them throughout the regatta rather than a different number for each race. These personal numbers can be found on the paddlers list of the results sheet. The Committee will lend the regatta organisers Number Boards and Number Bibs. For events at Strathclyde Park lane numbers will be used.

4. START AND FINISH

The Start and Finish lines must be clearly marked and an audible signal given to each competitor as they cross the finish line.

5. RACE LEVY

There is a race levy of £1.00 per person entered which consists of 50 pence per paddler for the Racing Development Fund and 50 pence for the Sprint Technical Committee to support the running of the Scottish Championships, buying medals and other related expenditure.

6. ENTRY FEES

The suggested minimum entry fees are:

Juniors	£3.00
Seniors, Veterans, Masters	£4.00

7. SAFETY

Races that are held on open water must have at least one safety boat in attendance and it is the responsibility of the race organiser to assess the appropriate level of safety cover required.